

## **ANIMALS ON DISTRICT PROPERTY**

Any animal *that does not serve as an aid to an individual with a documented medical need or that is not part of a classroom lesson outlined in District-adopted curriculum* will be allowed on District property when:

- The animal provides an educational benefit to students, and the animal's owner/handler completes the Animal Owner/Handler Responsibility Form, including receiving permission from the school building's principal or the facility's main supervisor.

### **01.14.11**

**Formerly: Procedure 6973P**

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## Animal Owner/Handler Responsibility Form

*Complete and give this form to your school principal or main building supervisor for approval at least two weeks in advance.*

Date:	
Name of owner/handler:	
Type of animal:	
All District areas the animal will visit:	
Date and duration of animal's visit:	
What District resources (electricity, water, etc.) will the animal need?	
With whom will the animal have direct contact besides yourself?	
What precautions will you take to ensure the animal is under your control at all times?	

### Procedures

- Attach a brief description of the educational value the animal will provide to students during the animal's visit.
- For any fur-, hair-, or feather-bearing animal or animal that others will have direct contact: Write a letter describing the type of animal that will visit, the duration of visit, and the educational purpose. Distribute the letter along with the Student Animal Permission Form to each student who uses the space the animal will visit. Distribute the letter to each staff member or volunteer who uses the space the animal will visit, and have each sign the Staff and Volunteer Animal Permission Form. Attach the returned Student Animal Permission Forms, the completed Staff and Volunteer Animal Permission Form, and a roster of all people who use the space the animal will visit with check marks next to those who have NOT given permission.

By signing below, you accept financial and personal liability for the animal's conduct on campus, including all damage to property and harm to people and the animal. You understand that if the animal remains on District property outside the timeframe indicated on this form, you will not be allowed to bring an animal onto District property again. You certify that the animal is safe and in good health. You understand that you will immediately report any damage or mess the animal creates to your principal or supervisor.

Signature: \_\_\_\_\_

### Principal / supervisor's approval

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Student Animal Permission Form

(Date)

A (type of animal) will be on School District property for an educational purpose (on what date or from when to when). I give my permission for my student to be in the same environment as the animal and/or to interact with the animal. I will alert the principal or staff member overseeing the event if I have concerns about the animal posing an allergy, health, or comfort issue for my student.

Parent signature:

Date:

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***Please return this form by (date) to (owner/handler's name).***

