

## GETTING YOUR STUDENTS TO CREEKSIDE SAFELY AND ON TIME

We're trying our best to be proactive with traffic congestion at Creekside. Please read and become familiar with the traffic guidelines for a SAFE drop off/pick up of your students. PLAN AHEAD... LEAVE EARLY.

**If bus service is available, we encourage you to use it.** We also encourage all those able to walk to and from school to do so. It cuts down on congestion, allows for healthy exercise, and is a nice way to start and end the day with your children.

### TIPS FOR KEEPING TRAFFIC MOVING, MINIMIZING CONGESTION AND ENSURING THE SAFETY OF OUR CHILDREN

1. Vehicles entering the parking lot should turn right and proceed to the drop-off lane, pulling all the way forward (at a safe speed) to line up directly behind the car in front of them. Please keep children buckled until you have stopped. Never enter the bus loop.
2. Once you have pulled up as far as possible, students can then unbuckle and quickly exit the vehicle on the sidewalk side only. As you are pulling up, please be sure to watch for pedestrians and not block the cross walk.
3. Once dropped off, parents should immediately exit so other drivers may pull in (similar to the passenger drop-off at the airport). Please do not wait for students to walk down the pathways to their assigned line up locations, as this causes traffic congestion. Always follow the directions of the Para Professional and/or Parent Volunteers.
  - \* All areas lining the sidewalk directly in front of the school are for **STUDENT DROP OFF/PICK UP ONLY**. There should be no unattended vehicles in this area.
  - \* Prior to entering the parking lot, please be organized so your children can quickly exit the vehicle once you have come to a complete stop in the drop-off lane. Do not enter the drop-off lane if students are not ready to exit. Instead, circle around again and enter the lane when they are ready. Once they exit the car, don't wait and watch them walk down the path to the line-up area. Enter the travel lane and exit to make room for others.
  - \* While in the drop off lane, drivers should never open the driver-side doors or get out of their vehicle to assist students. This causes a dangerous situation by placing the driver or student in the way of passing traffic in the travel lane and creates delays for others. If your children need additional help exiting the vehicle, please park in an appropriate location and use the crosswalks to walk them to the sidewalk.

#### A FEW GENTLE REMINDERS...

- ~ NEVER stop your car in a crosswalk.
- ~ NEVER park in an area where the curb is painted RED.
- ~ NEVER park in a handicapped space without a permit. Even for a minute!

## **PLACES TO PARK AND WALK TO THE LINE UP WITH YOUR CHILDREN.**

1. You may park in the Creekside parking lot and walk with your children along the center crosswalk lane to the crossing guard.
2. If the parking lot is full, park along unmarked curbs along 208<sup>th</sup> PL. S.E., making sure you never block a driveway. You can then walk along the sidewalk until you can safely cross the street at a corner or crosswalk. Please do not try to cross in the middle of the road. This holds up traffic, is poor role modeling, and is dangerous. Make sure to follow the directions of the Crossing Guards at the entrance to the school.

## **WHAT TO EXPECT AFTER YOUR CHILDREN ARE DROPPED OFF**

1. Students who walk, ride their bikes or scooters (dismounting when they get to the Creekside property), or who are dropped off by their parents will walk along one of two sidewalks to the covered play shed area.
  - From the entrance of the school along the sidewalk parallel to the bus loop.
  - From the sidewalk in front of the school to the sidewalk parallel to the bus loop.
2. One Para Professional will be located at each of the following locations to assist and provide safety for students:
  - Intersection of S.E. 20<sup>th</sup> and 212<sup>th</sup> S.E.
  - Intersection at the Creekside Entrance (cars to the right, buses to the left).
  - Student Drop-Off/Pick -Up Loop
  - Student Line-Up Area under the basketball play shed
  - Bus Loop
3. Students may visit quietly until the line-up bell rings at 9:00. Para Professionals will begin walking students along the fire lane to the entrances nearest their classrooms for the upstairs classes and to the entry doors near the commons for students in the downstairs classrooms.
4. Students who ride the bus will remain on the bus with the driver until the 9:00 bell. At that time they will get off the bus and join the other students in following the Para Professionals to their respective entrances.
5. At 9:05, the entry bell will ring. Teachers will meet their students and bring them inside for lunch count, attendance, etc.
6. At 9:10, students should be at their desks ready to receive the first instructions of the day.

**For safety and supervision reasons, students should not walk around the other side of the building or wait outside their entrances without a Para Professional or Teacher.**

## PICKING STUDENTS UP AFTER SCHOOL

The end of the school day can be the most confusing time of the day. School dismisses at 3:35 and 1:25 on Wednesdays; however, it takes classes varying amounts of time to leave their classrooms, walk around the building to the bus loop, and then to parents waiting for them at the Pick-Up Zone. A parent may wait five minutes for one child and 10 for another and both classes are moving as quickly as possible.

For safety and supervision purposes, all students must stay with their teachers until they board the bus, are picked up by a parent, or left under the supervision of the Educational Assistant at the Pick-Up Zone; they may not walk the shorter distance around the building as there is no one there to supervise them or let a staff member know they were picked up by the intended adult.

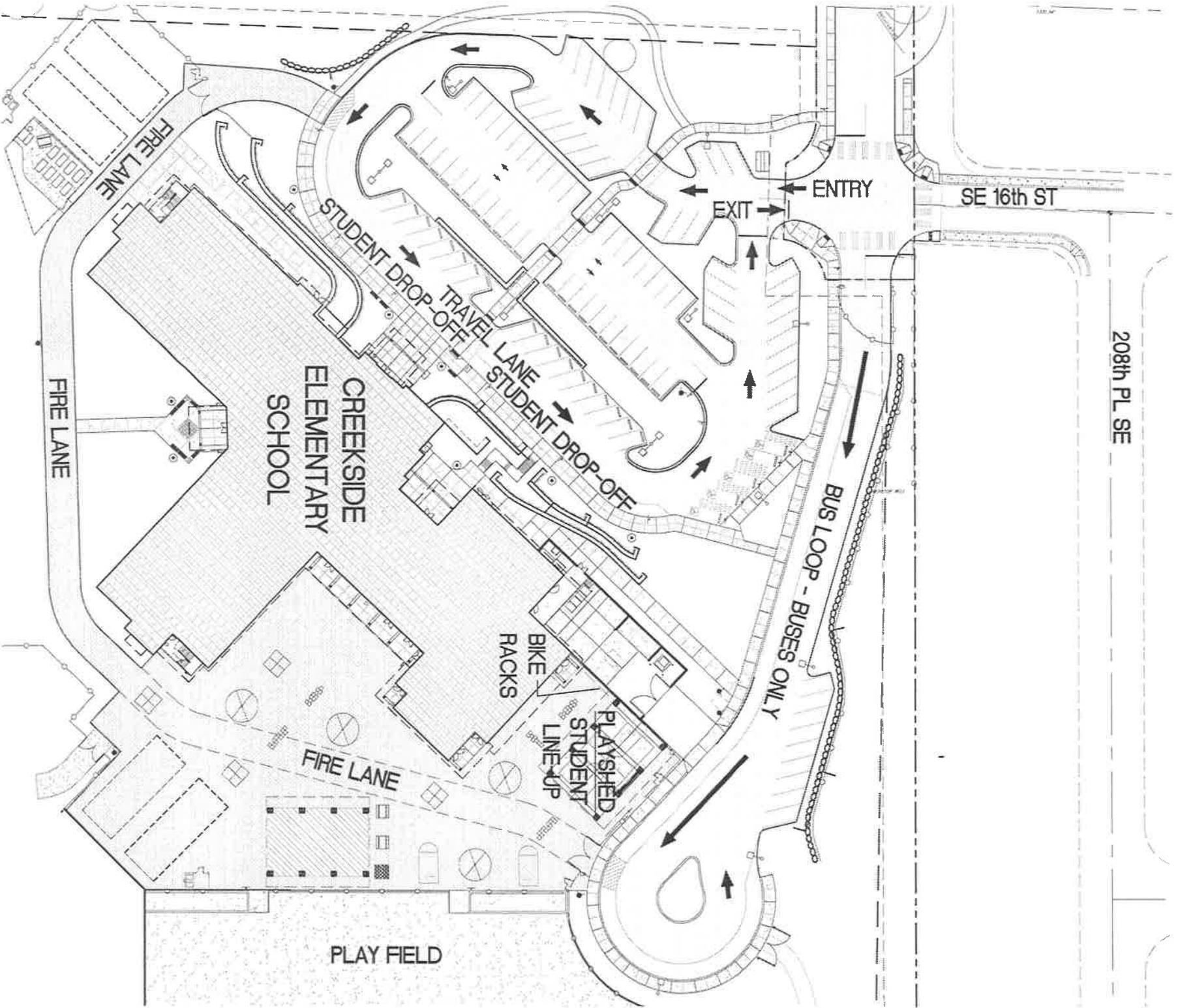
So as not to block the hallways or doorways for classes needing to exit, parents who are waiting to pick up a student should wait outside for them, either at the classroom exit or at the Pick-Up Zone. If you pick your child up, you must get the attention of the teacher and let him/her know you are taking your child, otherwise, your child will be considered missing.

Other than waiting, the most frustrating part of picking up your child will be the number of cars trying to get to the Pick-Up Zone at the same time. The best way to solve this is to let your child ride the bus (best option for those who have it available), park in a parking spot on site and walk to the Pick-Up Zone, or park off site and walk there. We have over 100 parking spaces, approximately 60 staff members, and numerous volunteers throughout the day. This may leave approximately 20 parking spaces for parent use for pick up purposes.

We encourage parents who use the Pick-Up Zone to follow the same guidelines as for Drop-Off:

- Pull up as far as possible. If a space in front of you becomes available, continue pulling up so other cars can fit in at the end of the line.
- Follow airport passenger protocol and wait for an opening. If there is no opening, do not stop in the travel lane, keep driving and circle back around.
- **Never pick up your child from the travel lane.**
- Never leave your vehicle unattended, even for a quick check in at the office.
- Do not enter or exit the car from the driver's side as this will put you or your child in the way of oncoming traffic in the travel lane. It may also block the driver's view of a child in the crosswalk.
- Never stop on or block a crosswalk.
- As soon as your children are in the car and buckled in, pull away from the Pick-Up Zone so another parent may pull in.
- If your child needs to run in and get something that was forgotten, pull out of line, park in a parking spot, and walk to meet your child in the Pick-Up Zone.
- Listen to and follow all directions of the Para Professionals and Volunteers.
- Children who are still waiting to be picked up when the Para Professional needs to leave will be brought to the office to wait. The office closes at 4:00.

**Thank you for reading and following Creekside's Drop-Off/Pick-Up Guidelines.  
Student safety and supervision will always be our topmost concern.**



# STUDENT DROP-OFF PLAN