

FROM THE BOOKKEEPER: ANSWERS TO MOST FREQUENTLY ASKED QUESTIONS:

Q: Should I purchase a Yearbook now?

A: It works best to purchase a Yearbook at this time, but you can pre-order one online up until January 30, 2018 to guarantee your student receives a book. We do order a few extra to be sold on a first-come, first-serve basis at the end of the school year. The cost is \$25.00.

Q: Does my student need to purchase an ASB Card?

A: Yes, if he/she plans on participating in Sports, Music Programs or Clubs. The fee is \$35 paid once for the school year. ASB membership fees provide funding for student activities, socials, music events, clubs, uniforms, officials fees, sports transportation to name a few.

Q: Does my student need to purchase a Planner?

A: Yes, the Student Planner is required and helps the students keep homework assignments organized and is also a Student Handbook full of school information. The cost is \$8.00.

Q: When do I pay for Sports fees?

A: Sports fees are paid at the beginning of each season before handing in paperwork to Mrs. Berg in the PLMS Office, with the exception of try-out Sports which are paid after the team members have been determined. Varsity/Jr. Varsity fees are \$50 per season, Jamboree//Intramural fees are \$20 per season.

Q: When do we pay for Elective Classes?

A: Elective class fees will be posted to a student's account the 2nd day of school and should be paid during the first 2 weeks of school on the ISD Online Payment System <https://web.issaquah.wednet.edu/touchbase/>.

Q: How do I make payments online?

A: You can access the ISD Online Payment System either through the ISD Website or the Pine Lake Website <https://web.issaquah.wednet.edu/touchbase/>. Look for the **\$ Pay Online** icon. Username: a parent's Family Access login, Password: the case sensitive parent's last name (make sure to use a capitol for the first letter only of the last name)

Most everything your student needs to purchase will be available to pay online with a few exceptions which will be communicated at the time.

You can always make payments with the Bookkeeper using Cash, Check or Debit/Credit card.

Office hours are posted outside the Bookkeeper's Office for students during the school day:

Monday, Tuesday, Thursday:

Before School: 7:45 to 8:15 AM LUNCH After School: 2:35 PM to 3:00 PM

Wednesday

Before School: 9:45 AM to 10:15 AM LUNCH After School: CLOSED

Friday

Before School: 7:45 to 8:15 AM LUNCH After School: CLOSED