June 5, 2015

Dear Newcastle Families,

As we shift to ending this school year and planning the next school year please read our entire newsletters to make sure you don’t miss any of the important details that help us end well and prepare next steps!

End of Year Medications
Reminder—parents must come pick-up any medications kept in the health room for their child. This applies to prescription and over the counter medicines. We are unable to send medication home with students.

Life Threatening Health Care Plans for 2015-2016
In order to comply with state law and to insure that students are safe on the first day of school, each student with a Life Threatening Health Care Plan (LTHCP) must have the LTHCP and necessary medications and doctor’s orders to the school office two weeks before school begins. This gives the nurse the necessary processing time to disseminate this important information. Families not abiding with this time frame may not have their child begin school on the first day.

For fall 2015, all Life Threatening Health Care Plans, along with the necessary medications and doctor’s orders must be received by the school office on Monday, August 17, 2015. Please plan accordingly so that this very important work can be done.

All necessary forms for next year (health plans and medication forms) will be mailed home by the school nurse in early June.

Book Swap
Please join us for Newcastle’s ‘Book Swap’ Thursday-Friday, June 11th-12th. Students can bring in gently used books from home and swap them for books brought in by other students for a book trade. Click on the following link to learn more about this fun opportunity, NC Book Swap.

Lost & Found
The Lost & Found in the Commons is overflowing. Any items left in the Lost and Found after the last day of school will be donated on June 19. If your student is missing anything please take a moment to come look for it.
New Elementary Report Card Process
We've gone paperless! Access to all Elementary student report cards will be available through Family Access as of 5:00 p.m. on Thursday, June 18, 2015. Directions for accessing the report card via Family Access can be found on the Family Access section of the Issaquah School District Web site. Please notice that when you click on the report card file, you will be prompted to electronically acknowledge that you have viewed the report card. We appreciate you taking the time to complete this step. This helps us to ensure that all student report cards are viewed by parents. Parent/Guardian Reference Guides will help parents navigate the grade level report cards. These documents are also posted on the Elementary Report Cards section of the Issaquah School District Web site. The report card and Parent/Guardian Reference guides have been translated into Spanish and Chinese (Traditional) and can also be found in the Elementary Report Cards section of the Issaquah School District Web site. Please access and print your child's elementary report card before June 30, 2015. Family Access will be closed down for the summer June 30, 2015.

Enrollment Verification
Reminder, elementary enrollment verification is online! That means all of the paperwork and processes to confirm your student's enrollment and get ready for the new school year will be in one easy place, accessible from the comfort of your couch at any time, the first week in August. Reminders will be sent out when it is close to the registration window, but in preparation, please make sure that you have your login information for Family Access now. If you have difficulty please contact Yvonne Mackaay at mackaayc@issaquah.wednet.edu or call the office at 425/837-5800 right away so we can get you set up. Remember that we are unable to view your password if you have changed it. You will need to click on the 'forgot password' link to get a new password.

Dates to Remember
June 8th PTSA Meeting, 7:00 pm
June 9th Chess Club, 3:40 pm
June 10th Volunteer Luncheon, 11:30 am
June 11th Scratch Code Club, 3:40 pm
June 17th Regular Wednesday 1:30 dismissal
June 18th Last day of school, 11:45 dismissal